

Rules and Regulations

Applies too all bookings regardless of how they were booked (in-person, phone, email)

Booking, Deposits and Refund Policy

All studio bookings require a 50% non-refundable deposit to reserve space. Full balance must be paid 7 days before date booked, no exceptions. Studio does not allow soft holds, which are temporary holds without a deposit. No payments for studio space are allowed on same day of shoot. If booking is paid in full and is cancelled at least 12 business days before a shoot, 50% will be returned or shoot date can be rescheduled with a 15% rescheduling fee. Rescheduling options only apply to bookings paid in full.

If booking is paid in full and cancelled less than 12 days before a shoot only 25% will be refunded but it can be rescheduled for a 50% rescheduling fee. If shoot is paid in full and cancelled 3 days or less before shoot, there will be no refunds. Studio requires that a valid credit card be kept on file for any additional items approved by client (in paper or verbally).

Booking Call Time

The call time for bookings will be established before shoots. Setup, lunch and breakdown time for equipment, crew and sets are included within time scheduled. Any additional time used before or after the time scheduled is considered overtime and an additional charge will apply. If crew is still setup and shooting at time they should have been out, it is automatic overtime. There is a \$50 storage fee for items left overnight in our conference room for overnight storage. The fee is higher for larger items.

Access to Studio Area / Cyc Walls “as is”

Rentals include access to a full gated parking lot, clean studio space with a black cyc, green cyc and black cyc, makeup / wardrobe / kitchen area, 3 restrooms, green room and production loft. The cys come in an “as is” condition, meaning there won't be a fresh repaint on the floors unless it is ordered and paid for ahead of time. You are able to use both walls at no additional cost. The walls themselves are always fine but the need for a repaint on the floor is up to the discretion of the client.

Access to Studio Area

Bookings with multiple days are able to leave items overnight. Studio requires production to lock all valuables that are left in the cast and crew areas inside the green room. Studio does not allow for items to be dropped off the day before shoots unless a “pre-light” or setup time is booked.

Power

Studio bookings have access of up to 10 (20 amp circuits), including 3 (20 amp circuits) in the makeup area. There is an additional 300amp three phase camlock power box available for an additional cost. All common areas have included A/C. There is an additional charge to run the independent 12 ton unit of AC/Heat in the shooting space.

Equipment and Flat Rental

Clients that wish to use lighting, grip and flats from studio must book it in advance. Clients are asked to inspect equipment before signing off on it. If any equipment is damaged during shoot, studio will assess damage and charge credit card on file to repair or replace gear. Client is responsible for lost, damaged or stolen items. Space lights on cyc are an extra fee.

Overtime

There will be a charge of \$175 for each additional hour booking goes overtime. Time scheduled includes load-in, shoot, lunch and load-out. If equipment is still up and running and crew is inside facility, overtime will be charged for each additional hour. You cannot increase time rate on day of shoot and pay the difference. There are no refunds for unused time or equipment booked ahead of time.

For shoots with multiple days, booking works on a day-by-day basis. For example, if studio is booked for 5 consecutive days and goes overtime on any one of the days, it is still considered overtime as time does not roll over into the next day. Overtime must be paid with the credit card on file before crew exits facility and clock stops at time all crew have exited.

Insurance

CML Studios carries full liability insurance covering our facility. It only covers our location in case of injury but does not cover third-party equipment or cast and crew claims during production. Production insurance is highly recommended.